

THE CHARIOT GROUP, INC.
EMPLOYEE JOB DESCRIPTION
SYSTEM TECHNICIAN I

JOB CLASSIFICATION

Job Classification = NON-EXEMPT (Hourly)

JOB LOCATION & HOURS

The System Technician I (ST) will perform his/her job responsibilities from the offices of The Chariot Group, Inc. and customer locations as required. The Chariot Group, Inc. office hours are Monday – Friday, 8:00 am to 5:00 pm. Intermittent out of town travel and after normal business hours work may be required.

QUALIFICATIONS

A high school diploma or GED is required. Prior knowledge and experience with low voltage electrical, audiovisual equipment, and/or system integration is desirable. Industry certifications are a plus.

Good manual dexterity is necessary to carry out the primary responsibilities of this position. Care and good judgment in the handling of fragile and/or expensive equipment is required. The ST will need to show an ability to prioritize, work independently, and coordinate with other technicians on jobsites. He/she should demonstrate initiative and be open to learning about audiovisual industry theory, practices, and standards.

The System Technician needs to be able to comfortably interact with customers, product suppliers, and other business associates on the phone and in person. He/she will be expected to deliver excellent customer service, preserve current customer and manufacturer relationships, and represent the company in a courteous, ethical, and professional manner. A clean, professional appearance will be required.

The Chariot Group does not allow tobacco use during working hours (on or off premises) and employees are expected to be free of the odor of tobacco during working hours. Proof of valid driver's license, insurance, and a good driving record are required, and every employee must have reliable transportation to and from work.

ESSENTIAL FUNCTIONS

1. Maintain and manage a clean and organized shop environment.
2. Assist with product shipping and receiving.
3. Build cables; terminate and solder various terminations; build and dress equipment racks.
4. Install displays, screens, basic control systems, basic audio systems, and other system components.
5. Learn integration fundamentals, including video and audio theory, control, and connectivity.
6. Assist with setting up and tearing down for tradeshow and other company events.
7. Perform various maintenance tasks within the office as required.

8. Utilize a team approach with co-workers to ensure the customer's needs are promptly met.

The above list of Essential Functions is designed to highlight the primary duties of the position and should not be interpreted as total or complete. Due to the size of the company, all employees may need to perform duties outside of their primary responsibilities to better serve the customer.

PHYSICAL REQUIREMENTS

The System Technician I must be able to perform all the essential functions of the position satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

This is a physically demanding job which requires an energetic person without serious health issues or chronic injuries which may interfere with or be aggravated by the required job duties. In addition, the ST:

1. Must be comfortable with climbing ladders to reach commercial height ceilings for various office maintenance tasks and/or installation tasks such as ceiling speaker installations, mounting of projectors, etc.
2. Must be able to work in confined spaces, including in crawl spaces such as commercial ceilings and under tables for pulling and managing cable, etc.
3. Must be able to lift a minimum of 50 lbs. for installation of flat-panel displays, equipment racks, and mounting hardware as well as transportation of equipment to customer location.
4. Must be able to sit / squat comfortably for long periods of time for cable terminations and rack building.

SAFETY

The Chariot Group promotes a safety-conscious work environment. All technicians must attend and pass safety training prior to being allowed on jobsites as well as attend regular refresher trainings throughout their employment. Safety violations are taken very seriously and may result in disciplinary action up to and including termination. The safety record of all applicants and employees is strongly considered for the purposes of hiring and promotion.

EQUAL EMPLOYMENT OPPORTUNITY

The Chariot Group, Inc. is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, sex, religion, age, disability, sexual orientation, gender identity, veteran status, height, weight, or marital status in employment or the provision of services.

TO APPLY

Please send your resumé with complete contact information to employment@chariotgroup.com.